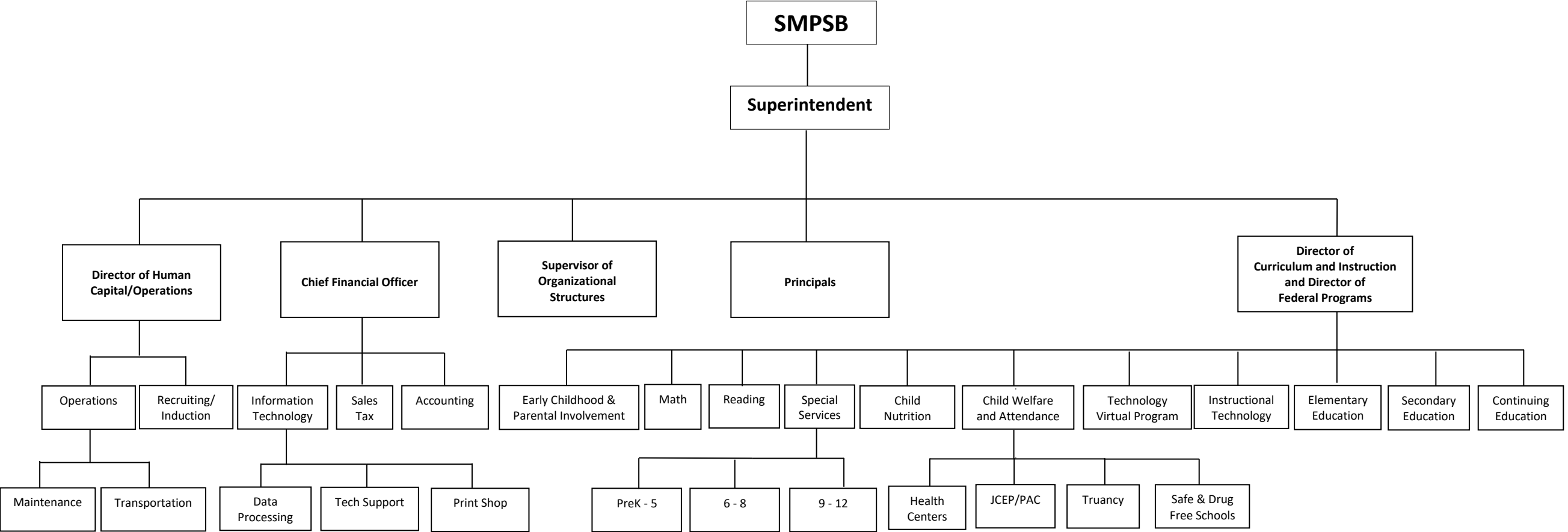




Table of Contents...

Organizational Chart.....	1
Assignments	
Supervisory Staff.....	2-6
School.....	7
Evaluation.....	8-9
Meetings	
School Board.....	10
Cabinet and Principal/Cabinet.....	11



SUPERVISORY STAFF ASSIGNMENTS

AL BLANCHARD

DIRECTOR OF HUMAN CAPITAL AND OPERATIONS

Employee Placement/Evaluation
Professional Accountability
Teacher Certification &
Paraprofessional Qualifications
Retirement
Policy Handbook Revisions
Recruitment
Litigations
Compass/Value Added
PIPS Reporting
School Operations
Transportation
Maintenance
Capital Improvements
Buildings
Litigations (Leases)
School Board Properties
Desegregation Compliance & Implementation Officer

GAIL DALCOURT

DIRECTOR OF CURRICULUM & INSTRUCTION

Curriculum & Instruction (PreK-12)
Bulletin 741 Compliance
Pupil Progression Plan
Teacher Handbook
Staff Development
C & I Budgets
Grants
School Accreditation
Comprehensive Curriculum
Instructional Materials (K-12)
CWA/Health Centers/Alternative
Parish Newsletter
Virtual Program and Instructional Technology Program

PAMELA JORDAN

DIRECTOR OF FEDERAL PROGRAMS

Title I Program
Title II Program
Title III Program
Title IV Program
Title V Program
Title X Program
Special Education Program
Even Start
Parental Involvement
State School Improvement Grant
CSRP/Comprehensive School
FIE Grant/Funds in Education
Early Childhood Education (Pre-K)
Title I (Pre-K – 8)
Education Excellence Fund Grant (EEF)
Community Service Agency Collaboration Program
Dads for Children Program
Child Nutrition Program

SUPERVISORY STAFF ASSIGNMENTS (cont'd.)

CASEY BROUSSARD

CHIEF FINANCIAL OFFICER

Business Office Operations
School Finance
Purchasing
Fixed Assets
Insurance
Minimum Foundation Reporting
Print Shop
Worker's Compensation/Injuries
Technology

MATTHEW RODRIGUES

SUPERVISOR OF SALES TAX

Parishwide Sales Tax

ANTHONY POLOTZOLA

SUPERVISOR OF HUMAN CAPITAL, ORGANIZATIONAL STRUCTURES & DISTRICT ATHLETIC DIRECTOR

Emergency Situations/Weather
Athletics
Drug Screening of Student Athletes
New Teacher Induction Program
Recruitment
United Way
Teacher Licensure & Certification
Retirement, Resignations, DROP & Disability
Employee Recognition Program
Paraprofessional Qualifications
COMPASS/Employee Evaluations
Climate and Culture
AESOP and Attendance Tracking
Principal, Teacher and Support Person of the Year
Student Teacher Placements
District Education Leader Institute
Staffing

DANIEL LEBOEUF

SUPERVISOR I OF ELEMENTARY EDUCATION (K-8)

K-8 Supervision
Accountability
District Test Coordinator
Elementary Curriculum & Instruction Budgets
Intervention Programs
Summer Remediation, Elementary (Academic & Remedial)
SFA Travel for Elementary Schools

LAURA TURPEAU
(INTERIM)

SUPERVISOR I OF SECONDARY EDUCATION (9-12)

9-12 Supervision
Instructional Content
Career and Tech Education Operations/Jumpstart
Secondary Curriculum & Instruction Budgets
Remediation Programs (EOC)
Summer School, Secondary (Academic & Remedial)
Health/Sex Education Program
Science Fair
Connections
Act 1124 Career Activities
Field Trips

SUPERVISORY STAFF ASSIGNMENTS (cont'd.)

MELANIE TAYLOR

SUPERVISOR I, Title I (K-4)

Reading (K-4)
Mathematics (K-4)
Migrant Education Program (MEP)
Math Fair
Title I Binder
Poverty Education
Homeless Education
English Language Learner (ELL)
St. Bernard Catholic School Liaison

BRIDGET BERGERON

SUPERVISOR I, Title I (5-8)

Reading (5-8)
Mathematics (5-8)
Writing Program
LEAP/iLEAP/Testing
Fine Arts Fair
Limited English Proficiency (LEP)
School Improvement Plans

NICOLE ANGELLE

SUPERVISOR I, Family Involvement and Early Childhood

Family Involvement
Early Childhood Education (Pre-K)
8g Grant
LA-4
Education Excellence Fund Grant (EEF)
Dads for Children Program
Early Childhood Network Lead Agency

REDELL LOUIS

SUPERVISOR I OF TECHNOLOGY/LIBRARIES

K-12 Instructional Technology
Libraries
1:1 Technology Initiative
Student of the Year Recognition Program
Social Studies Fair
Web Sites
Grant Writing
E-Newsletter

CHERYL MITCHELL

SUPERVISOR I, Special Services, Elementary (PK-5)

Special Services Supervision (PK-5)
Pupil Appraisal
Occupational/Physical Therapy (PK-5)
Infant/Toddler
IEPs (PK-5)
Self-Monitoring Process* (PK-5)
Extended School Year Services (ESYS)
Autism Team
Assistive Technology
Vision and Hearing
LAA-1 and significant disabilities
SPED Counseling Services
SPED Health Services

SUPERVISORY STAFF ASSIGNMENT (cont'd.)

SHIRLEY THIBODEAUX

SUPERVISOR I, Special Services, Elementary (6-8)

Special Services Supervision (6-8)
Speech
EPSDT Program
Exceptional Children Program
Response to Intervention (RTI)
School Building Level Committee Process (SBLC)
504 Process
Early Intervening Services (EIS)
Dyslexia
Foreign Language

MICHAEL HEBERT

SUPERVISOR I, Special Services, Secondary (9-12)

Special Services Supervision (9-12)
Occupational/Physical Therapy (9-12)
Transition Coordinator (9-12)
IEPs (9-12)
Self-Monitoring Process (9-12)
Title IX Compliance
Special Olympics
Homebound Program
Adaptive Physical Education (APE)

FREDERICK WILTZ

SUPERVISOR I OF CHILD WELFARE & ATTENDANCE

Attendance Monitoring & Reporting
Discipline Program
Alternative Programs
Home Study
Guidance Program
Drug Education Program (DFSCA)
Health Centers/Nurses
Attendance Zones
JCEP/Pac

HENRY DEROUSELLE

SUPERVISOR OF OPERATIONS

Maintenance/Operations
Transportation
Emergency Procedures
Safety
Capital Outlay
School Board Properties

LUCRETIA HERTZOCK

SUPERVISOR I

School Food Services

KELLIE LEBLANC

SUPERVISOR I

K-12 Instructional Technology
Web Sites
Virtual Program
Academic Summer School
Compass/Value Added (CIS) Program

CHRISTINE FOSTER

SUPERVISOR OF COMPUTER SERVICES

Computer System Operations
LEADS Coordinator
Student Information System (SIS)

SUPERVISORY STAFF ASSIGNMENT (cont'd.)

VICTORIA SINEGAL	Energy Management
KRISTY HULIN	Drug Program Coordinator Crisis Management
MARY JOURNET	Truancy Coordinator (7-12)
ADRIENNE HUVAL	School Based Health Center Coordinator School Nurses Coordinated School Health Services
D. A.'s Office	Truancy Program (Pre-K – 5/6)

2018-19 School Liaison Assignments

<u>K-3</u>	Grade Band Assignment
Breaux Bridge Primary- M. Taylor	Kindergarten
Cecilia Primary- C. Mitchell	Grade 2- (Migrant students/LEP)
Early Learning Center- N. Angelle	Pre K
St. Martinville Primary- K. LeBlanc	Grade 3
Parks Primary- F. Wiltz	Grade 1
St. Bernard Catholic School- M. Taylor	Grades Pre-K - 8
<u>4-6</u>	
Breaux Bridge Elementary- R. Louis	Grade 4
Teche Elementary- R. Louis	(Migrant students/LEP)
Parks Middle- B. Bergeron	Grade 5
Catahoula Elementary- N. Angelle/ K. Hulin	
Stephensville Elementary- B. Bergeron	
<u>7-8</u>	
Breaux Bridge Jr. High- D. LeBoeuf	Middle School- ELA/Math/Science/ S.S.
Cecilia Jr. High- S. Thibodeaux	Middle School- ELA/Math/Science/ S.S.
St. Martinville Jr. High- P. Jordon	Middle School- ELA/Math/Science/ S.S.
<u>9-12</u>	
Breaux Bridge High School- A. Polotzola	English
Cecilia High School- M. Hebert/ A. Blanchard	Social Studies/ Math
St. Martinville High School- L. Turpeau/ G. Dalcourt	Science/ Electives
College and Career Readiness Center- L. Turpeau	
JCEP- M. Journet	

2018-2019 SCHOOL/EVALUATION ASSIGNMENTS

STAFF MEMBER	EVALUATION ASSIGNMENT
Allen Blanchard	Directors CFO Anthony Polotzola Principals Clerical Staff
Casey Broussard	All Business Office Employees Christine Foster
Matthew Rodrigues	Tina Charles Melisa Brasseaux
Al Blanchard	Henry Derouselle Clerical Staff
Gail Dalcourt	Frederick Wiltz Daniel LeBoeuf Laura Turpeau (Interim) Redell Louis Kellie LeBlanc Roxanne Guidry Clerical Staff
Pamela Jordan	Melanie Taylor Cheryl Mitchell Lucretia Hertzock Bridget Bergeron Michael Hebert Shirley Thibodeaux Nicole Angelle Hailey Angelle Virginia Champagne
Melanie Taylor	Lorena Roberts
Nicole Angelle	Brooke Richard
Shirley Thibodeaux	Kenya Goodie Rose Singleton Nicole Hamilton Tamika Joseph Bridget Theriot
Michael Hebert	Cora Siner Becky Burney Al Fuselier Glenda Verett Veronica Honoree Carol Warfield

Cheryl Mitchell	Tina Leonard Tina Harris Dana Ater Berry Kandice Bateast Lisa Martin Mia Vincent Dawn Richard Michelle Fontenot Toni Yuengel Katherine Dietzway Sarah Henagan
Henry Derouselle	Transportation Staff Maintenance Staff Energy/Maintenance Crew
Christine Foster	Technology Staff
Kellie LeBlanc	Noelle Prados James Meaux Pamela Hebert Frederick Menard
Lucretia Hertzock	Lunch Employees
Frederick Wiltz	Khristy Hulin Mary Journet Adrienne Huval Chicora Shelton
Chicora Shelton	JCEP Staff

2018-2019 ST. MARTIN PARISH SCHOOL BOARD MEETING DATES

All Finance Committee and Board Meetings are held on the **first Wednesday** of the month at the Department of Administration, 625 Corporate Blvd., Breaux Bridge, Louisiana.

JULY 11, 2018	4:00 P.M. 5:00 P.M.	Finance Committee Meeting BOARD MEETING
AUGUST 1, 2018	4:00 P.M. 5:00 P.M.	Finance Committee Meeting BOARD MEETING Maintenance Committee Meeting
SEPTEMBER 5, 2018	4:00 P.M. 5:00 P.M.	Finance Committee Meeting BOARD MEETING
SEPTEMBER 6, 2018	1:00 P.M. 3:30 P.M.	Principal/Cabinet Meeting Leader Professional Learning Community
OCTOBER 3, 2018	4:00 P.M. 5:00 P.M.	Finance Committee Meeting BOARD MEETING
OCTOBER 4, 2018	1:00 P.M. 3:30 P.M.	Principal/Cabinet Meeting Leader Professional Learning Community
OCTOBER 17, 2018	4:00 P.M.	*Education Committee Meeting
NOVEMBER 7, 2018	4:00 P.M. 5:00 P.M.	Finance Committee Meeting BOARD MEETING Maintenance Committee Meeting
NOVEMBER 8, 2018	1:00 P.M. 3:30 P.M.	Principal/Cabinet Meeting Leader Professional Learning Community
DECEMBER 5, 2018	4:00 P.M. 5:00 P.M.	Finance Committee Meeting BOARD MEETING
JANUARY 9, 2019	4:00 P.M. 5:00 P.M.	Finance Committee Meeting BOARD MEETING – ELECT OFFICERS
JANUARY 10, 2019	1:00 P.M. 3:30 P.M.	Principal/Cabinet Meeting Leader Professional Learning Community
JANUARY 16, 2019	4:00 P.M.	*Education Committee Meeting
FEBRUARY 6, 2019	4:00 P.M. 5:00 P.M.	Finance Committee Meeting BOARD MEETING
MARCH 13, 2019	4:00 P.M. 5:00 P.M.	Finance Committee Meeting BOARD MEETING
MARCH 14, 2019	1:00 P.M. 3:30 P.M.	Principal/Cabinet Meeting Leader Professional Learning Community
APRIL 3, 2019	4:00 P.M. 5:00 P.M.	Finance Committee Meeting BOARD MEETING – Honor Students of the Year
APRIL 4, 2019	1:00 P.M. 3:30 P.M.	Principal/Cabinet Meeting Leader Professional Learning Community
APRIL 17, 2019	4:00 P.M.	*Education Committee Meeting
MAY 1, 2019	4:00 P.M. 5:00 P.M.	Finance Committee Meeting BOARD MEETING
MAY 9, 2019	1:00 P.M. 3:30 P.M.	Principal/Cabinet Meeting Leader Professional Learning Community
JUNE 5, 2019	4:00 P.M. 5:00 P.M.	Finance Committee Meeting BOARD MEETING
TBD	8:00 A.M.	Data Fest

* Tentative Dates – Education Committee Meeting dates are reserved, however, notification of scheduled meetings will be provided as meetings are scheduled.

2018-2019 CABINET MEETINGS

July 9, 2018	8:00 A.M.	D.O.A.
July 30, 2018	8:00 A.M.	D.O.A.
September 4, 2018	8:00 A.M.	D.O.A.
October 1, 2018	8:00 A.M.	D.O.A.
November 5, 2018	8:00 A.M.	D.O.A.
December 3, 2018	8:00 A.M.	D.O.A.
January 7, 2019	8:00 A.M.	D.O.A.
February 4, 2019	8:00 A.M.	D.O.A.
March 11, 2019	8:00 A.M.	D.O.A.
April 1, 2019	8:00 A.M.	D.O.A.
April 29, 2019	8:00 A.M.	D.O.A.
June 3, 2019	8:00 A.M.	D.O.A.

2018-2019 PRINCIPAL/CABINET MEETINGS

September 6, 2018	1:00 P.M.	D.O.A.
October 4, 2018	1:00 P.M.	D.O.A.
November 8, 2018	1:00 P.M.	D.O.A.
January 10, 2019	1:00 P.M.	D.O.A.
March 14, 2019	1:00 P.M.	D.O.A.
April 4, 2019	1:00 P.M.	D.O.A.
May 9, 2019	1:00 P.M.	D.O.A.

***District PLCs follow Principal/Cabinet Meetings at 3:30PM at the Department of Administration Building. (Attendees: Principal, Assistant Principal, and Instructional Coach)**

***Times and dates may change due to scheduling conflicts. Staff will be notified.**