

ST. MARTIN PARISH SCHOOL BOARD

MARCH 13, 2019

BREAUX BRIDGE, LOUISIANA

MINUTES

The St. Martin Parish School Board convened on this day at 5:00 P.M. at the Administrative Office with the following members present: Messrs. Russel C. Foti, President, Steve Fuselier, Jimmy Durio, Mike Clay, Richard Potier, Floyd Knott, Mark Hebert, Mrs. Wanda B. Vital, and Ms. Edna M. Johnson.

ABSENT: Mr. Frederic Stelly

The meeting was called to order by Russel C. Foti, President. Mr. Allen Blanchard, Jr., Interim Superintendent, opened the meeting with a prayer and the pledge of allegiance.

Ms. Melinda Fields, Teacher at Stephenville Elementary School, was recognized as the February Employee of the Month sponsored by Southern Scripts.

On the motion of Mr. Hebert, seconded by Mr. Potier, and unanimously carried, the Board approved the following consent agenda items:

- a) Minutes of the following meetings:
 - 1) Finance Committee Meeting of February 6, 2019
 - 2) Regular Meeting of February 6, 2019
- b) Request for waiver of sales tax penalties
- c) Request for permission to call for bids on Janitorial Products
- d) Request for permission to call for bids and authorize School Food Service Supervisor and Superintendent to accept the lowest bid to be ratified by the Board at the April Meeting on the following:
 - 1) SN Fresh Produce
 - 2) SN Meat & Frozen Food Products
 - 3) SN Grocery
- e) Recommendation of administration for the acceptance of bids on the following:
 - 1) Milk and Milk Products – Borden’s Dairy Co.
 - 2) Paper & Chemical Supplies – AutoChlor, All American Poly, Doerle, Economical Janitorial, Interboro, Tristar, and Vertitiv/Unisource
 - 3) Small Equipment & Supplies – Associated Food Equipment, Cayard’s, Inc., Economical Janitorial, Hilton’s, and Lafayette Restaurant Supply
- f) Recommendation of administration for the acceptance of bids on tires to Southern Tire Mart in the approximate amount of \$48,407.30
- g) Detel and General Informatics as the providers for the E-Rate FY 2019-2020 Information Technology Equipment and Cabling for St. Martin Parish School Board, dependent upon grant funding
- h) Allowing students district-wide to participate in “Rock Your Socks” day to support World Down Syndrome Day
- i) Request for extra employment pay for Tina Prejean, Kayla Webb, Kimberly Bourque, and Monique Arceneaux for Breaux Bridge Elementary’s After-Care Program for the months of January and February, 2019
- j) Request for extra employment pay for Kate Gary, Regina Smart, Trisha Chauvin, Cherie Foti, and Catherine Meche for Parks Primary’s After-Care Program for the month of January, 2019

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- k) Request for extra employment pay for Angela Watson, Cedric Theyard, Lisa Alexander, Catherine Wesley, Cora Clement, Latonia Cretian, Hannah Bergeron, and Celeste Robin for Teche Elementary's After-Care Program for the month of January, 2019
- l) Request for extra employment pay for Corita Andrus, Ashley Breaux, Brooke Champagne, Brenda Davis, Ashley Melancon, and Grace Sloane for Cecilia Primary's After-Care Program for the month of February, 2019

ABSENT: Mr. Stelly

On the motion of Mr. Hebert, seconded by Mr. Fuselier, and unanimously carried, the Board approved the following Finance Committee recommendations:

- a) Insurance proposal submitted by Brown and Brown of Louisiana, LLC including general liability, property, flood, etc.
- b) Medical Professional Liability Insurance Renewal submitted by Brown and Brown of Louisiana, LLC for the Health Centers
- c) Option 2 with regard to the purchase of busses – 13 busses 2019-2020; 13 busses 2020-2021
- d) Acceptance and award of bids or proposals for the following:
 - 1) SMP - Awarding St. Martinville Primary Phase II New Library project to the low bidder, R.S. Bernard and Associates, Inc., with a total base bid of \$899,000.00
 - 2) CJH – Awarding Cecilia Junior High Old Metal Gym Renovations project to the low bidder, E. L. Habetz Builders, Inc., with a base bid of \$672,300.00, alternate #1 of \$11,600.00, alternate #2 of 20,200.00 and alternate #3 of \$32,200.00 for a total bid of \$736,300.00, contingent upon the Cecilia area Board Members
 - 3) Consolidate all 2016 Bond funding for Site Improvements for the schools in the St. Martinville District. (School site work bids are being combined to obtain better pricing)
- e) Accepting proposals for the College and Career Readiness Center welding shop equipment and present at the April meeting
- f) Awarding Breaux Bridge High and St. Martinville High Football Pressbox Refinishing Project to Acadiane Renovations, Ltd., with a base bid of \$254,950.00, alternate #1 of \$99,775.00 and alternate #2 of \$99,775.00, supplementing funds with parishwide roofing and HVAC
- g) Proceed through contract documents and advertisement for bids or proposals for the following:
 - 1) SMP: Remainder of Renovations
 - 2) PM: Additions and Renovations
 - 3) PP: Site, Parking, Drainage and Canopies
 - 4) BBE: Front Canopy
 - 5) CE: Drainage Upgrades
 - 6) SE: Misc. Renovations
 - 7) CCRC: Welding Shop Equipment Installation
- h) Awarding substantial completion for the following:
 - 1) CHS HVAC – Upgrade Phase II
 - 2) BBHS, SMSH, SMJH – HVAC Equipment Room Upgrades

ABSENT: Mr. Stelly

On the motion of Mr. Potier, seconded Mr. Fuselier, and unanimously carried, the Board approved to adopt a resolution authorizing the advertising for bids for the purchase of General Obligation School Bonds, Series 2019, of St. Martin Parish School District, Louisiana, and providing for other matters in connection therewith (attached as Exhibit A).

ABSENT: Mr. Stelly

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On the motion Mr. Knott, seconded by Mr. Potier, and unanimously carried, the Board appointed Mr. Allen Blanchard, Jr. as Superintendent of St. Martin Parish Schools, contingent upon acceptance of the contract.

ABSENT: Mr. Stelly

On the motion of Mr. Hebert, seconded by Mrs. Vital, and carried, the Board approved the New Coaches and CDL License Requirement Policy for inclusion in the St. Martin Parish School Board Policy Manual (attached as Exhibit B).

OPPOSED: Mr. Clay

ABSENT: Mr. Stelly

On the motion of Mr. Hebert, seconded by Ms. Johnson, and carried, the Board approved the Supplemental Pay for Long-term Substitutes Policy for inclusion in the St. Martin Parish School Board Policy Manual (attached as Exhibit C).

OPPOSED: Mr. Potier

ABSENT: Mr. Stelly

On the motion of Mrs. Vital, seconded by Mr. Fuselier, and unanimously carried, the Board approved the Use of High School Football Fields Policy for inclusion in the St. Martin Parish School Board Policy Manual (attached as Exhibit D).

ABSENT: Mr. Stelly

On the motion of Mr. Fuselier, seconded by Mrs. Vital, and carried, the Board approved the Years of Experience for In-House Hires Policy for inclusion in the St. Martin Parish School Board Policy Manual (attached as Exhibit E).

OPPOSED: Mr. Potier

ABSENT: Mr. Stelly

On the motion of Mrs. Vital, seconded by Mr. Fuselier, and unanimously carried, the Board approved the Comp Time and Over-Time Policy Update for inclusion in the St. Martin Parish School Board Policy Manual (attached as Exhibit F).

ABSENT: Mr. Stelly

On the motion of Mr. Hebert, seconded by Mr. Fuselier, and unanimously carried, the Board approved allowing for the buddy system for competition events.

ABSENT: Mr. Stelly

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Mr. Knott discussed the Huron School contract.

Board Member Mark Hebert expressed concerns regarding the policy pertaining to high school principals accepting supervisor 1 positions.

A motion was made by Mrs. Vital and seconded by Mr. Potier to allow Homeland Security to demo metal detectors/cameras at St. Martinville Jr. High. The motion was then voted on and failed, as follows:

FOR: Mr. Fuselier, Mrs. Vital, Ms. Johnson, and Mr. Potier

OPPOSED: Mr. Knott, Mr. Hebert, Mr. Durio, Mr. Clay, and Mr. Foti

ABSENT: Mr. Stelly

A motion was made by Mrs. Vital to approve a policy requiring that visitors to schools be prohibited from entering the school grounds with handbags, purses or school bags. The motion died for lack of a second.

On the motion of Mrs. Vital, seconded by Mr. Fuselier, and unanimously carried, the Board went into Executive Session.

ABSENT: Mr. Stelly

On the motion of Ms. Johnson, seconded by Mr. Potier, and unanimously carried, the Board came out of Executive Session.

ABSENT: Mr. Stelly

On the motion of Mr. Hebert, seconded by Mr. Potier, and unanimously carried, the Board approved the recommendations of the administration regarding salary concerns for employees.

ABSENT: Mr. Stelly

No action was necessary for the following item discussed in Executive Session:

- a) Pending litigation, Thomas v. St. Martin Parish School Board, Civil Action No. 11314 (W.D.La.)

On the motion of Mrs. Vital, seconded by Mr. Fuselier, and unanimously carried, the Board adjourned.

SECRETARY

PRESIDENT