

ST. MARTIN PARISH SCHOOL BOARD

SEPTEMBER 2, 2015

BREAUX BRIDGE, LOUISIANA

MINUTES

The St. Martin Parish School Board convened on this day at 5:00 P.M. at the Administrative Office with the following members present: Messrs. Mark Hebert, President, Steve Fuselier, Aaron Flegeance, Burton Dupuis, James Blanchard, Russel C. Foti, Richard Potier, Frederic Stelly, Floyd Knott, and Ms. Wanda B. Vital.

ABSENT: None

The meeting was called to order by Mark Hebert, President. Dr. Lottie P. Beebe, Superintendent, opened the meeting with a prayer and the pledge of allegiance.

Mr. Jose Gonzalez, Custodian at Cecilia High School, was recognized as the August Employee of the Month sponsored by Southern Scripts.

Dr. Beebe recognized Ms. Shirley Thibodeaux as the newly appointed Special Services Supervisor (Pre-K – 5).

The following candidates appeared before the Board announcing their candidacy:

Ladricka Thierry, State Senate District 24
Jada Lewis, BESE Board District 8
Carolyn Hill, BESE Board District 8
Dr. Lottie P. Beebe, BESE Board District 8

On the motion of Mr. Knott, seconded by Mr. Potier, and unanimously carried, consider and/or approve a resolution in strong support of Dr. Lottie P. Beebe for BESE Board District 8 was added to the agenda.

Consider and/or approve job description for Telemedicine nurse at Stephenville Elementary/posting of position was removed from the consent agenda.

On the motion of Mr. Blanchard, seconded by Mr. Flegeance, and unanimously carried, the Board approved the following consent agenda items:

- a) Minutes of the following meetings:
 - 1) Finance Committee Meeting of August 5, 2015
 - 2) Regular Meeting of August 5, 2015
 - 3) Special Meeting of August 19, 2015
- b) Resolutions indicating the authorized signatures on the school accounts for St. Martinville Junior High and the College and Career Readiness Center
- c) Request for use of facilities (4th Grade Building) from Breaux Bridge City Police—Active Shooter Trainer
- d) Crisis Response Policy for the 2015-2016 School Year
- e) Recommended changes to the St. Martin Parish Pupil Progression Plan for the 2015-2016 school session

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- f) Renewing Memorandum of Understanding with Phoenix Family Life Centers for assistance with behavioral health needs
- g) Entering into Memorandum of Understanding with Biltmore Health Services for assistance with behavioral health needs
- h) Enrollment agreement with LINKS (state immunization registry)
- i) Preceptor Agreement with Southern University to allow one of their graduate students to do a preceptorship at the Cecilia School Based Health Center
- j) Renewal of agreement with the Department of Children and Family Services (DCFS) to remain an application site for the community
- k) Resolution expressing the condolences of the entire school system to the families of Joseph Bob, Jr., Edwin Jean Batiste, Sr., Ellis Melancon, Sr., Mary Angelle, and Lorraine Mills (attached as Exhibit A)
- l) Designating September 6-12, 2015 as Yellow Ribbon Youth Suicide Awareness and Prevention Week (attached as Exhibit B)

On the motion of Mr. Foti, seconded by Mr. Dupuis, and unanimously carried, the Board approved the job description for Telemedicine nurse at Stephenville Elementary/posting of position.

Mr. Stuart Gauthier, County Agent, and staff members presented the LSU AgCenter Annual Report to the Board.

The Board heard from Cian Robinson with the Lafayette General Medical Center Foundation regarding Telemedicine.

The Public Hearing was opened and closed.

On the motion of Mr. Foti, seconded by Mr. Blanchard, and unanimously carried, the Board approved the following:

- a) Finance Committee recommendations:
 - 1) \$500 supplement for all employees for the month of September and \$1,000 for professionals and \$715 for paraprofessionals in November
 - 2) 2014-2015 Budget as amended to be in compliance with the new regulations of the Legislative Auditor's Office
- b) Minutes of the Finance Committee meeting of September 2, 2015

ABSENT: Mr. Potier

On the motion of Mr. Flegeance, seconded by Mr. Stelly, and unanimously carried, the Board approved the Finance Committee recommendation for adoption of budget for general and special revenue funds for the year ending June 30, 2016.

ABSENT: Mr. Potier

On the motion of Mr. Blanchard, seconded by Mr. Dupuis, and carried, the Board approved the Salary Policy for secretaries and bookkeepers (attached as Exhibit C).

OPPOSED: Mr. Stelly

ABSENT: Mr. Potier

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On the motion of Mr. Foti, seconded by Mr. Flegeance, and unanimously carried, the Board approved the lowest bid from Cajun Blades, LLC for lawn and grounds maintenance at the Department of Administration Building.

ABSENT: Mr. Potier

On the motion of Mr. Stelly, seconded by Mr. Knott, and unanimously carried, the Board approved the lowest bid from AAA Glass Company to install store front doors and windows to enclose the covered area at the entrance to the Cecilia High School Multi-Purpose Building.

ABSENT: Mr. Potier

On the motion of Mr. Foti, seconded by Mr. Flegeance, and unanimously carried, the Board approved the following 2009 and 2013 Bond Projects:

- a) Change Order for BBE New Kitchen/Dining for water heaters in the amount of \$18,923.15 (Acadiene Renovators). The water heaters were originally to be moved from the old BBE kitchen and re-installed in the new BBE Kitchen, but will remain in the newly approved Career Center Kitchen. Change Order will be funded under the Career Center budget approved at the August School Board meeting to be funded from the 2013 Bond utilizing District contingency funds.
- b) Change Orders for the contract for the BBE New Kitchen/Dining, Administration Renovations, Speech & Library Upgrades (Acadiene Renovators) totaling \$16,976.68 (2013 Bond). Change Orders were for miscellaneous closeout items required for campus to be ready for the start of school. (Breakdown of Change Orders included in Updated Project Status Report in packets.)
- c) Acknowledge and accept the Purchase Orders and change orders issued and authorized by superintendent in order for campuses to be ready for school to start:
 - 1) Breaux Bridge Primary New Classrooms (2013 Bond) - \$1,603 for additional fire alarm need /J. F. Juge Construction (CO No. 5)
 - 2) Breaux Bridge Primary Computer Lab (2013 Bond) - \$39,600/Dykes Electric (previously approved project to complete work to ready campus for start of school)
 - 3) Breaux Bridge Primary Electrical for Relocated Portable (2013 Bond) - \$3,350/Dykes Electric
 - 4) Breaux Bridge Primary Fire Alarm for Relocated Portable (2013 Bond) - \$1,270.89/La. Special Systems
 - 5) Breaux Bridge Primary Ramp for Relocated Portable (2013 Bond) - \$4,607/Bulliard
 - 6) Breaux Bridge Primary Library Electrical - \$1,029.25/Acadiene Renovations
 - 7) Breaux Bridge Elementary New Desks (2013 Bond) - \$9,984/Louisiana Schools
 - 8) Breaux Bridge Elementary Data & Computer Connections for 4th Grade Classrooms - \$15,560/Comnet
 - 9) BBP and BBE Dumpster Rental associated with moving of furniture and equipment - \$2,100 (\$700/load)/Acadiene
 - 10) Breaux Bridge High School Doors/Interior Painting (additional work) - \$4,556.40/JMA
 - 11) Breaux Bridge High School EMS for New AC Unit - \$1,812/Gulf States Automation
 - 12) St. Martinville High Field Electrical - \$17,700/A&P Electrical
 - 13) St. Martinville High Limestone - \$3,650/RZ
 - 14) Cecilia Jr. High New Classrooms - \$2,154/Southern Constructors
 - 15) ELC Limestone - \$9,500/Bulliard
- d) Quotes received for Cecilia Primary Cooler/Freezer Renovations (2013 Bond) - \$193,300/E.L. Habetz Builders, Inc.

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- e) Quotes received for St. Martinville High School Concession Stand (2009 Bond) – \$21,500/JMA Painters, LLC
- f) Proposal for St. Martinville High Fencing (2009 Bond) from Dailey’s Fence in the amount of \$38,000
- g) Authorizing the Superintendent to accept the following projects as Substantially Complete based on Architect and Staff approval:
 - 1) SMHS FB Bleacher Washing
 - 2) ELC Limestone
 - 3) BBP Limestone Parking
- h) Low bid from Russell Coleman Contracting, Inc. in the amount of \$223,000 for Cecilia High School Drainage at the Baseball Field

Consider and/or approve purchase or lease of property next to Teche Elementary School was removed from the agenda.

On the motion of Mr. Stelly, seconded by Mr. Foti, and unanimously carried, the Board went into Executive Session.

On the motion of Mr. Stelly, seconded by Mr. Blanchard, and unanimously carried, the Board came out of Executive Session.

On the motion of Mr. Dupuis, seconded by Mr. Stelly, and unanimously carried, the Board approved to give consent to Safety National for their claim against Apple Adjusters.

On the motion of Mr. Blanchard, seconded by Ms. Vital, and unanimously carried, the Board adjourned.

SECRETARY

PRESIDENT