



1. Go to [www.saintmartinschools.org](http://www.saintmartinschools.org).
2. On the top bar, click on Parents, Click on Parent Command Center.
3. The next screen has the following message, “There is a problem with the website’s security certificate.” There are three icons. The second one says “Continue to this website (not recommended)” --click on it.
4. The next screen is the registration page. On the right hand side of the screen, under the “sign-in” button, click on “Register New User”.
5. There are five pieces of information needed to set up an account:
  - a. Relationship to student
  - b. Your first name
  - c. Your last name
  - d. PSN=Last five digits of the student’s social security number.
  - e. Your zip code
6. At the next screen, create a username and password as well as select as two secret questions and supply the answers. Once this done, submit; then logout.
7. The next screen is the login information screen. Type in the username and password that was just created. The student’s name will appear. Click on the name.
8. At this point, access will be available to the following information: attendance, conduct, discipline, grades, lessons, progress, transcript, and curriculum.
9. Other items of interest on this page are the two circles in the top right corner. The “Student Help” button offers several review type pages. The “D.O.E. TOPS Website” button is linked to the state TOPS website.
10. Don’t forget to logout.



1. [www.saintmartinschools.org](http://www.saintmartinschools.org)
2. At the top of the screen click on “Parents”.
3. On the next screen click on “on-course homework assignments”.
4. Click on St. Martinville Senior High from the list.
5. Click your child's teacher, on the left side of screen, to be directed to the classroom.
6. Click on “Homework & Events” to view the assignments.
7. Click on the “Homework” link to open the assignment.
8. If you need help, please call the school for assistance at 394-3135, ext. 3711, 3705, or 3706.