

ST. MARTIN PARISH SCHOOL BOARD

JUNE 4, 2008

BREAUX BRIDGE, LOUISIANA

MINUTES

The St. Martin Parish School Board convened on this day at 5:00 P.M. at the Breaux Bridge Instructional Center with the following members present: Messrs., James Blanchard, President, Mark Hebert, Floyd Knott, Steve Fuselier, Richard Potier, Rodney Ledoux, Frederic Stelly, and Ms. Wanda Babin and Mrs. Barbara Latiolais.

ABSENT: Mr. Aaron Flegeance

The meeting was called to order by Mr. James Blanchard, President. Superintendent Lavergne opened the meeting with a prayer and the Pledge of Allegiance.

Twenty-four retirees were recognized and honored.

Ms. Lottie Beebe, Director of Human Resources, presented the 2008 Education Major Scholarships to the following recipients:

Telecia Broussard, St. Martinville Senior High

Jebby Soignier, Breaux Bridge Senior High

Caitlin Guidry, Cecilia Senior High

Poché & Associates honored Lonnie Vice, Jr. with an Engineering/Architecture Scholarship.

Mr. Robbie Bush, Board of Director for Education's Next Horizon, introduced their organization and presented a copy of the "Education Briefing Book: A Primer for Policymakers on Louisiana Prek-12 Education."

On the motion of Ms. Babin, seconded by Mr. Ledoux, and unanimously carried, a Board Member's request for permission to use the JCEP facility for a Boys and Girls Program was added to the agenda.

ABSENT: Mr. Flegeance

On the motion of Mr. Fuselier, seconded by Mrs. Latiolais, and carried, the Board approved the Minutes of the Regular Meeting of May 7, 2008.

OPPOSED: Mr. Ledoux

ABSENT: Mr. Flegeance

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On the motion of Mr. Stelly, seconded by Mr. Potier, and unanimously carried, the Board approved disbursement of the June Sales Tax Salary Supplement in the amount of \$1000 to professional employees and \$714 to paraprofessional employees.

ABSENT: Mr. Flegeance

On the motion of Mr. Hebert, seconded by Mr. Ledoux, and unanimously carried, the Board approved the request for waiver of sales tax penalties, as recommended by administration, for Rees Street Market.

ABSENT: Mr. Flegeance

On the motion of Mr. Knott, seconded by Mr. Fuselier, and unanimously carried, the Board approved the following bid recommendations:

- a) Milk and Related Products – Borden’s Dairy Products
- b) Milk and Related Products (Stephensville) – LaFleur Dairy Products
- c) SN Paper & Chemical Supplies – Unisource, Pon Food Corporation, TriStar Marketing, Economical Janitorial & Paper Supplies, and Interboro Packaging Corp.
- d) SN Large Equipment – Bucklelew’s Hardware, Cayard’s Inc., Meader’s, and Alack Refrigeration
- e) SN Small Equipment & Supplies – Cayard’s Inc., Grover Brothers Rest. & Groc. Equipment, Calico Industries, Inc., and Tri-Star Marketing Inc.

ABSENT: Mr. Flegeance

On the motion of Mr. Ledoux, seconded by Mr. Stelly, and unanimously carried, the Board approved the recommendation of the administration for the acceptance of bids to replace flooring at Cecilia High and Breaux Bridge High to A & R Flooring in the amount of \$49,302.00.

ABSENT: Mr. Flegeance

On the motion of Mrs. Latiolais, seconded by Mr. Stelly, and unanimously carried, the Board approved the recommendation of the administration for the acceptance of bids for the Special Services roof replacement to Pellerin and Wallace, Inc. in the amount of \$197,000 and to Asbestos Tech, Inc. for the asbestos abatement of roofing material at Special Services in the amount of \$5,660.

ABSENT: Mr. Flegeance

On the motion of Mr. Potier, seconded by Mrs. Latiolais, and carried, the Board approved the following proposed Sales Tax Supplements schedule for 2008-2009:

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	<u>Professional</u>	<u>Paraprofessional</u>
July	450.00	365.00
August	450.00	365.00
September	450.00	365.00
October	450.00	365.00
November	1,000.00	715.00
December	450.00	365.00
January	450.00	365.00
February	450.00	365.00
March	450.00	365.00
April	450.00	365.00
May	450.00	365.00
June	<u>1,000.00</u>	<u>715.00</u>
	6,500.00	5,080.00

OPPOSED: Mr. Knott

ABSENT: Mr. Flegeance and Ms. Babin

On the motion of Mr. Potier, seconded by Mr. Ledoux, and unanimously carried, the Board approved the revised operating budgets for the general fund and each of the special revenue funds for the year ending June 30, 2008.

ABSENT: Mr. Flegeance

On the motion of Mr. Knott, seconded by Mr. Hebert, and carried, the Board approved the proposed change in indices for the 2008-2009 Principal Salary Indices – Senior High Principals, as follows:

	YEARS				
	0	1	2	3	4
1050 and up	1.506	1.516	1.526	1.536	1.546
850 – 1049	1.496	1.506	1.516	1.526	1.536
650 – 849	1.463	1.473	1.483	1.493	1.503
450 – 649	1.433	1.443	1.453	1.463	1.473
499 and below	1.423	1.433	1.443	1.453	1.463

OPPOSED: Mr. Stelly and Mr. Potier

ABSENT: Mr. Flegeance

On the motion of Mr. Hebert, seconded by Mr. Knott, and unanimously carried, the Board approved a correction in Substitute Teacher Pay for the 2007-2008 school year, as follows:

<u>Days teaching in classroom</u>	<u>Non-Degreed</u>	<u>Non-Certified Degreed</u>	<u>Certified, Degreed</u>
Daily rate of pay (current policy)	\$ 55.00	\$ 70.00	\$ 84.00
21 st Consecutive day, and thereafter	\$121.55	\$154.70	\$185.64

ABSENT: Mr. Flegeance

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On the motion of Mr. Potier, seconded by Mr. Fuselier, and unanimously carried, the Board approved the following resolution regarding the Louisiana Compliance

Questionnaire:

Whereas the St. Martin Parish School Board wishes to comply with the requirement of the Legislative Auditor, and

Whereas the St. Martin Parish School Board, in connection with its regular annual audit of its books and records for the twelve months ending June 30, 2008, does make certain disclosures as specifically stated in the attached Louisiana Compliance Questionnaire,

Be it Therefore Resolved that the completed aforementioned questionnaire is hereby presented and adopted.

ABSENT: Mr. Flegeance

On the motion of Mr. Fuselier, seconded by Mr. Ledoux, and unanimously carried, the Board approved a contribution to St. Martin Economic Development Authority (SMEDA) for Fiscal Year 2008-2009 in the amount of \$29,055.60.

ABSENT: Mr. Flegeance

On the motion of Mr. Fuselier, seconded by Mr. Hebert, and unanimously carried, the Board approved the Inter-Governmental Work Crew Agreement for the fiscal year ending June 30, 2009.

ABSENT: Mr. Flegeance

On the motion of Mr. Fuselier, seconded by Mrs. Latiolais, and unanimously carried, the Board approved an Intergovernmental Agreement with the St. Martin Parish Government for use of the former Early Learning Center and the following resolution:

WHEREAS, the St. Martin Parish School Board is the owner of the property situated at 307 Church Street, St. Martinville, Louisiana, on which the campus of the former Early Learning Center is located;

WHEREAS, the St. Martin Parish School Board has declared that the subject campus is no longer needed for school purposes or any other related educational endeavor;

WHEREAS, the St. Martin Parish Government desires to occupy the aforesaid premises to house the offices of the District Attorney, judicial offices, and to discharge court functions, all during the period of time that renovations to the St. Martin Parish Courthouse are being performed;

WHEREAS, the St. Martin Parish School Board finds that the use of the former Early Learning Center campus by the St. Martin Parish Government for the aforesaid reasons is necessary to provide the citizens of St. Martin Parish, Louisiana, with needed governmental services;

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WHEREAS, the St. Martin Parish School Board deems the use of the subject property by the St. Martin Parish Government as serving a public purpose and as a cooperative endeavor;

WHEREAS, the St. Martin Parish School Board desires to foster and enhance its relationship with the St. Martin Parish Government:

NOW, BE IT THEREFORE RESOLVED that Superintendent Richard Lavergne, representing the St. Martin Parish School Board, be and is hereby authorized, empowered and directed for and on behalf of the St. Martin Parish School Board to enter into a cooperative agreement between it and the St. Martin Parish Government wherein the school system shall permit and allow the latter to occupy the premises located at 307 Church Street, St. Martinville, Louisiana, for a period of time necessary for the renovations to the St. Martin Parish Courthouse to be completed.

BE IT FURTHER RESOLVED that any such agreement setting forth the said cooperative agreement shall be pursuant to such terms, conditions, and provisions as the said Richard Lavergne may deem necessary and fit in his sole and uncontrolled discretion.

ABSENT: Mr. Flegeance

On the motion of Mr. Knott, seconded by Mr. Hebert, and unanimously carried, the Board approved the Teche News as the official journal for the 2008-2009 school session.

ABSENT: Mr. Flegeance

On the motion of Mr. Knott, seconded by Mr. Hebert, and unanimously carried, the Board approved the 2008-2009 School Board Meeting Dates (attached as Exhibit A).

ABSENT: Mr. Flegeance

On the motion of Mrs. Latiolais, seconded by Mr. Knott, and unanimously carried, the Board approved a request for a full time librarian at Stephenville Elementary for the 2008-2009 school year.

ABSENT: Mr. Flegeance

A motion was made by Mr. Hebert and seconded by Mrs. Latiolais to approve the administration's request to change the Junior High School teacher allocation from 23:1 plus a class size reduction (CSR) teacher to 22:1 student/teacher ratio.

Mr. Potier made a substitute motion to change the Primary/Elementary schools to a 20:1 student/teacher ratio. The substitute motion died for lack of a second.

The original motion was then voted on and unanimously carried.

On the motion of Mr. Fuselier, seconded by Mr. Hebert, and unanimously carried, the Board approved the following revised policies for inclusion in the St. Martin Parish

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School Board Policy Manual:

- a) IDCA, *Summer School*
- b) IDCH, Home Study Program
- c) IDDC, *Homebound Instruction*
- d) IDG, *Adult Education*
- e) IHF, *Graduation Requirements*
- f) II, *Testing Program*
- g) JB, *Attendance*
- h) JBC, *School Admission*
- i) JBD, *Student Absences and Excuses*
- j) GBRIB, *Sick Leave*

ABSENT: Mr. Flegeance

The Board Member's request to discuss the process used to hire secretaries was tabled until the July Board meeting.

Mr. Ledoux expressed concerns regarding the JROTC Program at Breaux Bridge High School.

On the motion of Mr. Ledoux, seconded by Mr. Fuselier, and unanimously carried, the Board approved to accept the resignation of Paul Vidrine.

ABSENT: Mr. Flegeance

Board Members discussed BESE/Department of Education/School Districts' position on hiring Certified/Highly Qualified Teachers vs. HQ Practitioner Teachers. They encourage principals to hire in-parish certified teachers.

On the motion of Mrs. Latiolais, seconded by Mr. Stelly, and unanimously carried, the Board approved a request for permission to use the JCEP facility for a Boys and Girls Program.

ABSENT: Mr. Flegeance

On the motion of Mr. Fuselier, seconded by Mrs. Latiolais, and unanimously carried, the Board went into Executive Session.

On the motion of Mr. Hebert, seconded by Mr. Potier, and unanimously carried, the Board came out of Executive Session.

ABSENT: Mr. Flegeance

On the motion of Mr. Fuselier, seconded by Mrs. Latiolais, and unanimously carried, the Board approved to allow Attorney Mark Boyer to be more aggressive in

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protecting their interests and to engage the opposing counsels in settlement negotiations for the following litigations:

- a) Lafayette Bone & Joint Clinic vs. SMPSB, OWC District 04, Docket No. 06-05559
- b) James Dale Patin vs. SMPSB, 16th JDC, Docket No. 73011
- c) Suzanna Key vs. SMPSB, 16th JDC, Docket No. 65239

ABSENT: Mr. Flegeance

On the motion of Mrs. Latiolais, seconded by Mr. Fuselier, and carried, the Board approved the request for permission to issue a tenure letter based on the Superintendent's recommendation to the employee discussed in Executive Session.

OPPOSED: Mr. Potier

ABSENT: Mr. Flegeance

On the motion of Mr. Hebert, seconded by Mrs. Latiolais, and unanimously carried, the Board approved the following Professional Personnel Changes:

APPOINTMENTS:

Bozeman, Kristin, 3rd grade, Cecilia Primary; effective August 6, 2008.(Certified)

Conner, Susan, Adapted Physical Education, Cecilia Primary; effective August 6, 2008.(Certified)

Dorrough, Richard, Math, Breaux Bridge Junior High; effective August 6, 2008. (Certified)

Foret, Jennifer, Kindergarten, Cecilia Primary; effective August 6, 2008. (PL)

Hearen, Steve, Science, Breaux Bridge Senior High; effective August 6, 2008. (OFAT)

Melancon, Danielle, Pre-Kindergarten, Cecilia Primary; effective August 6, 2008.(Certified)

Prejean, Hanna, 5th grade, Teche Elementary; effective August 6, 2008. (Certified)

Starwood, Vincent, JROTC Instructor, Breaux Bridge Senior High; effective August 6, 2008. (Certified)

Thompson, Debra, English, Cecilia Junior High; effective August 6, 2008.(Certified)

Treadway, Anglique, Math, Breaux Bridge Senior High; effective August 6, 2008.(Certified)

Viator, Seth, Science, St. Martinville Junior High; effective August 6, 2008. (PL)

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ONE YEAR APPOINTMENT:

Stelly, Amy, 1st grade, Catahoula Elementary; effective August 6, 2008 through May 26, 2009, replacing Lana Angelle who is out on a sabbatical leave.

TRANSFERS:

Alphough, Antinya, from Special Education at Teche Elementary to Special Education at Breaux Bridge Primary; effective August 6, 2008.

Carpenter, Susan, from Special Education at JCEP/PAC to St. Martinville Primary; effective August 6, 2008.

Culpepper, Richard, from 7th grade Exploratory at Breaux Bridge Junior High to 5th grade at Parks Middle; effective August 6, 2008.

Fuselier, Deborah, from Special Education at St. Martinville Primary to permanent Full-time Substitute Parish-wide; effective August 6, 2008.

Guidry, Ashley, from Special Education at Cecilia Junior High to Special Education at Teche Elementary; effective August 6, 2008.

Hypolite, Tashona, from Behavior Interventionist at St. Martinville Primary to English at JCEP/PAC; effective August 6, 2008.

Kately, Jennifer, from Special Education at Parks Primary to Breaux Bridge Elementary; effective August 6, 2008.

Prejean, Cheryl, from 5th grade at St. Martinville Junior High to 4th grade at St. Martinville Primary; effective August 6, 2008.

Ward, Caroline, from 1st grade at Cecilia Primary to Special Education at St. Martinville Primary; effective August 6, 2008.

REDUCTION IN FORCE OF NON-TENURED FEDERAL GRANT-FUNDED PERSONNEL:

Batiste, David, LA-4 Coordinator, Parks Primary; effective May 23, 2008.

Lewis, Melissa, Behavior Interventionist, Teche Elementary; effective May 23, 2008.

Simon, Patricia, Adult Education, Evangeline Technical Institute; effective May 23, 2008.

MATERNITY LEAVE:

Guillory, Deborah, 3rd grade, Parks Primary; effective August 6, 2008 through September 17, 2008.

MEDICAL LEAVES:

Aubry, Jessica, Math, St. Martinville Junior High; effective April 21, 2008 through May 23, 2008.

Russo, Kevin, 3rd grade, Cecilia Primary; effective May 5, 2008 through May 23, 2008.

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SABBATICAL LEAVE:

Riley, Christine, Science, Breaux Bridge Senior High; effective August 6, 2008 through May 26, 2009.

RESIGNATIONS:

Boutte, Christina, 6th grade, St. Martinville Junior High; effective May 23, 2008.

Harris, David, Band Director, Parks Middle; effective May 23, 2008.

Latiolais, Kent, Social Studies, St. Martinville Senior High; effective May 23, 2008.

Menard, Mindy, 1st grade, Breaux Bridge Primary; effective May 23, 2008.

Paray, Dodie, 5th grade, Teche Elementary; effective May 23, 2008.

Poche', Connie, Reading, St. Martinville Junior High; effective May 23, 2008.

Smith, Essie Dell, Adapted Physical Education, Cecilia Primary; effective May 23, 2008.

Stokes, Agnes Capello, French, Cecilia Junior High; effective May 7, 2008.

Thomas, Wilfred, 8th grade, St. Martinville Junior High; effective May 23, 2008.

Touchet, Roxanne, 5th grade, Breaux Bridge Elementary; effective May 23, 2008.

Trumps, Laurie, Kindergarten, Early Learning Center; effective May 23, 2008.

Valmorin, Veronique, French, Cecilia Primary; effective May 23, 2008.

Vidrine, Paul, Special Education, Breaux Bridge Elementary; effective June 4, 2008.

Vital, Patrick, Special Education, St. Martinville Junior High; effective May 23, 2008.

Weatherford, Sara, Math, Breaux Bridge Senior High; effective May 23, 2008.

NON-RENEWAL OF CONTRACT:

Bejeaux, Ashley, Math, Breaux Bridge Junior High; effective May 23, 2008.

Cormier, Gregory, Social Studies/Science, JCEP/PAC; effective May 23, 2008.

ABSENT: Mr. Flegeance

On the motion of Mr. Hebert, seconded by Mr. Knott, and unanimously carried, the Board approved the following Paraprofessional Personnel Changes, excluding the appointment of the secretary at Cecilia Junior High School:

Alexander, Judy, Custodian (10 month), Teche Elementary; effective June 5, 2008.

Celestine, Theresa, Secretary, Cecilia Junior High; effective June 5, 2008.

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Chevalier, Edward, Custodian (12 month), Teche Elementary/Cecilia Senior High; effective June 5, 2008.

Cole, Evelyn, Custodian (10 month), St. Martinville Senior High; effective June 5, 2008.

TRANSFERS:

Carnell, Michelle, from Teacher Aide at the Early Learning Center/Parks Primary to Home School Coordinator at Parks Primary; effective August 7, 2008.

Dugas, Allen, from 10 month to 12 month Custodian at Teche Elementary; effective June 5, 2008.

Pickney, Henry, from a Custodian (10 mo.) at St. Martinville Senior High to a Custodian (12mo.) at Parks Middle School; effective May 27, 2008.

Thomas, Rachel, from Title I Teacher Aide at the Early Learning Center to Special Education Aide at St. Martinville Primary; effective August 7, 2008.

REDUCTION IN FORCE GRANT-FUNDED PERSONNEL:

Aysenne, Gail, Title I Teacher Aide, Stephenville Elementary; effective May 23, 2008.

DROP/RETIREMENT PROGRAM:

Celestine, Barbara, Custodian/Food Service Technician, St. Martinville Junior High; effective May 1, 2008.

RESIGNATION:

Auzenne, Lavin, Custodian, Cecilia Junior High; effective May 5, 2008.

RETIREMENT:

Serrette, Velma, Bus Driver, Cecilia area; effective May 24, 2008.

ABSENT: Mr. Flegeance

Superintendent Lavergne informed the Board Cassandra Griffin was his recommendation for the position of Secretary at Cecilia Junior High School. A motion was made by Mr. Ledoux, and seconded by Mr. Potier to appoint Cassandra Griffin as the Secretary at Cecilia Junior High School. The motion was then voted on and failed as follows:

FOR: Mr. Potier and Mr. Ledoux

OPPOSED: Mr. Knott, Mr. Fuselier, Mrs. Latiolais, Mr. Hebert, Mr. Stelly, and Ms. Babin

ABSENT: Mr. Flegeance

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Superintendent Lavergne informed the Board Theresa Celestine was his second recommendation for the position of Secretary at Cecilia Junior High School. On the motion of Mr. Knott, seconded by Mr. Hebert, and carried, the Board appointed Theresa Celestine as the Secretary at Cecilia Junior High School.

FOR: Mr. Knott, Mr. Fuselier, Mrs. Latiolais, Mr. Hebert, Mr. Potier, Mr. Stelly, and Ms. Babin

OPPOSED: Mr. Ledoux

ABSENT: Mr. Flegeance

On the motion of Mr. Hebert, seconded by Mrs. Latiolais, and unanimously carried, the Board approved the request of payment for Stevie Hamlett for assisting with Breaux Bridge Senior High Girls' Softball.

ABSENT: Mr. Flegeance

On the motion of Mr. Fuselier, seconded by Mrs. Latiolais, and unanimously carried, the Board approved the request for extra employment pay for Regina Guidry, Angela Toncrey, Catherine Guidry, and Theresa Blankenship for the Parks Primary After-Care Program for the months of April and May.

ABSENT: Mr. Flegeance

On the motion of Mrs. Latiolais, seconded by Mr. Hebert, and unanimously carried, the Board approved the request for extra employment pay for Corita Andrus, Beverly Bonhomme, Brenda Davis, and Mary Jo Franciol for the Cecilia Primary After-Care Program for the months of December through May.

ABSENT: Mr. Flegeance and Mr. Ledoux

On the motion of Mrs. Latiolais, seconded by Mr. Fuselier, and unanimously carried, the Board approved the following appointments for the 2008 LEAP Remediation Program:

	Subject	Grade
<u>CECILIA AREA</u>		
Tommy Dural	ELA	8
Michael McGee	ELA	8
D. Williams	ELA/Math	8
Tonia Smith	ELA	8
Terry Fontenette	Math	8
Cedric Theyard	Math	8
Ashlie Guidry	Math	8
Debra Barnes	ELA	8

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Cherri Degeyter	ELA/Math	4
Latonia Cretian	Math	4
Denise Thomas	ELA	4
Rhonda Broussard	ELA	4
Karen Anderson	Math	4

BREAUX BRIDGE AREA

Roxanne Guidry	ELA	8
Alicia Breaux	Math	8
Carole Coffman	ELA	8
Charlene LeBlanc	ELA	8
Corrina Menard	Math	8
Havana Zehner	ELA	8
Orise LeBouthillier	Math	8

Dianne Colbert	ELA	4
Jennifer Kately	Math	4
Terri Williams	Math	4
Tony Ventroy	ELA	4

ST. MARTINVILLE AREA

Dina Deal	Math	8
Tina Benoit	Math	8
Angel Delony	ELA	8
Marvel Swain	ELA	8
Wendy Baudoin	ELA	8
Erma Jacob	Math	8
Seth Viator	ELA/Math	8

Kaisha Wiltz	Math	4
Pamela Jordan	Math	4
Debra Mitchell	ELA	4
Karen Francis	ELA	4
Aleasha Mallery	ELA/Math	4

ABSENT: Mr. Flegeance and Mr. Ledoux

On the motion of Mr. Hebert, seconded by Mrs. Latiolais, and unanimously carried, the Board approved the request for extra pay for the LA-4 Pre-K Summer Enrichment Program for the following employees:

<u>School</u>	<u>Employee</u>	<u>Position</u>
BBP	Tiffany Francis	Teacher
BBP	Laura Duhon	Assistant
BBP	Angela Douet	Teacher
BBP	Brenda Castille	Assistant
BBP	Pennye Huval	Principal
BBP	Joy Nevue	Principal Designee
BBP	Jackie Tauzin	Principal Designee
CP	Wanda Guidry	Principal
CP	Wanda Phillips	Principal Designee
CP	Nicole Angelle	Teacher
CP	Hallie Trahan	Teacher
CP	Ashley Pere	Teacher
CP	Sherry Thibodeaux	Teacher
CP	April Bianchini	Teacher
CP	Kerry Melancon	Teacher

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ELC	Jessica Landry	Principal
ELC	Charlotte Chataignier	Principal Designee
ELC	Kimberly Juillot	Teacher
ELC	Sheila Morrison	Teacher
ELC	Tassala Jones	Teacher
ELC	Nana Dore	Assistant
ELC	Tiffany Thibodeaux	Teacher
ELC	Irene Sieber	Assistant
PP	David Batiste	Resource Facilitator
BBP	Jodi Chadwick	Resource Facilitator

ABSENT: Mr. Flegeance and Mr. Ledoux

On the motion of Mr. Hebert, seconded by Mrs. Latiolais, and unanimously carried, the Board adjourned.

SECRETARY

PRESIDENT